

**EUROPEAN  
CURRICULUM VITAE  
FORMAT**



**PERSONAL INFORMATION**

Name **DONCHEV, TOMA MARINOV**  
Address **STUDENSKI GRAD, SOFIA, BULGARIA**  
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Nationality Bulgarian

**WORK EXPERIENCE**

- Dates (from – to) **SEPTEMBER 2006 - PRESENT**
- Name and address of employer University of National and World Economy – Sofia, Bulgaria
- Type of business or sector Higher education
- Occupation or position held Assistant, Part-time assistant(till September 2011)
- Main activities and responsibilities Conducting seminars and lectures on the subjects in English: “Auditing”, “Audit and Assurance”, “Financial control” and in Bulgarian “Auditing”, “Internal control and Internal audit”, “Management control systems”, “Performance Audit”, “Financial management and control system”, “Audit on EU funds”. University co-ordinator for ACCA accredited Master’s program Accounting, financial control and Finance in English
  
- Dates (from – to) **2019-PRESENT**
- Name and address of employer National Audit Office – Sofia, Bulgaria
- Type of business or sector Supreme Audit Institution
- Occupation or position held Member of Forum for INTOSAI Professional Pronouncements
- Main activities and responsibilities Adopting auditing standards for Supreme audit institutions
  
- Dates (from – to) **JUNE 2016-PRESENT**
- Name and address of employer National Audit Office – Sofia, Bulgaria
- Type of business or sector Supreme Audit Institution
- Occupation or position held Director of Audit activity development directorate
- Main activities and responsibilities Audit methodology, strategic audit and organizational planning, analysis
  
- Dates (from – to) **JUNE 2014 - 2015**
- Name and address of employer National Audit Office – Sofia, Bulgaria
- Type of business or sector Supreme Audit Institution
- Occupation or position held Member of the Board
- Main activities and responsibilities Manager of department “Performance and compliance audits of EU funds”

- Dates (from – to)
- Name and address of employer
  - Type of business or sector
  - Occupation or position held
- Main activities and responsibilities

**JANUARY 2013 – JUNE 2014**

Accounting and Auditing Company Ace Audit, Bulgaria  
 Audit, Accounting and Consulting services  
 Manager, Chief accountant, Senior auditor

Organization and execution of accounting services to clients in accordance with Bulgarian accounting standards and/or IAS/IFRS, participation in all phases of audit engagements in accordance with International Standards on Auditing, Tax advisory services

- Dates (from – to)
- Name and address of employer
  - Type of business or sector
  - Occupation or position held
- Main activities and responsibilities

**SEPTEMBER 2001 – JANUARY 2013**

Accounting and Auditing Company Expert-M – Sofia, Bulgaria  
 Audit, Accounting and Consulting services  
 Chief accountant, Senior auditor

Organization and execution of accounting services to clients in accordance with Bulgarian accounting standards and/or IAS/IFRS, participation in all phases of audit engagements in accordance with International Standards on Auditing, Tax advisory services

- Dates (from – to)
- Name and address of employer
  - Type of business or sector
  - Occupation or position held
- Main activities and responsibilities

**2003-2004**

GTZ GmbH, Germany

Consulting services on structuring and functioning of the bodies managing the EU funds in Bulgaria

Consultant

PHARE project of the Ministry of Regional Development, Ministry of Finance, Central Finance and Contracts Unit, National Fund, Public Internal Financial Control Agency within the project BG 0103.09. "Improving the management of EU funds". Elaboration of a practical guide and procedures to improve the effectiveness and efficiency of public sector spending on all levels, making recommendations to the delegated responsibilities of all levels of management, analysis, planning and allocation of budgets, strategies to improve systems budgeting, internal control, financial control, monitoring and evaluation.

**EDUCATION AND TRAINING**

- Dates (from – to)
- Name and type of organisation providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded
- Level in national classification (if appropriate)

**OCTOBER 2011**

University of National and World Economy – Sofia, Bulgaria

Successful defense of the thesis "Control of the effective use of EU funds in the extended decentralization of their management."

The paper analyzes the organization, functioning and interaction between different aspects of the control function in the overall management process of EU funds - internal control systems, internal audit, audit of Supreme audit institutions.

PhD

Doctor in Accounting, Control and Financial Analysis

- Dates (from – to)
- Name and type of organisation providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded
- Level in national classification (if appropriate)

**2009**

Institute of Certified Public Accountants – Sofia, Bulgaria

Accounting, Tax and Social Security Law, Trade Law, Independent Financial Audit

Certified Public Accountant

Registered Auditor

- Dates (from – to)
- Name and type of organisation providing education and training
- Principal subjects/occupational skills covered
- Title of qualification awarded

## **2002-2006**

University of National and World Economy – Sofia, Bulgaria

Accounting, Audit, Taxation  
International trade, International finance  
Master degree of Accounting and Control  
Master degree of International Economics

## **PUBLICATIONS**

### **In English**

Experiences Concerning Transition to Accrual Accounting in the Public Sector from the Perspective of Supreme Audit Institutions  
J Simon, T Fejszák, B Schatz, T Donchev, M Ivanov  
Public Finance Quarterly 63 (2), 139

## **PERSONAL SKILLS AND COMPETENCES**

### **MOTHER TONGUE**

**BULGARIAN**

### **OTHER LANGUAGES**

- Reading skills
- Writing skills
- Verbal skills

### **ENGLISH – CERTIFICATE IN ADVANCED ENGLISH, CAMBRIDGE**

excellent  
excellent  
excellent

### **SOCIAL SKILLS AND COMPETENCES**

LANGUAGE TRAINING COURSE IN CAMBRIDGE, ENGLAND IN MULTICULTURAL ENVIRONMENT

### **ORGANISATIONAL SKILLS AND COMPETENCES**

*Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.*

SKILLS IN PLANNING, COORDINATION AND EXECUTION OF AUDIT AND CONSULTING SERVICES. ORGANIZATION, COORDINATION AND EXECUTION OF THE CURRENT ACCOUNTING SERVICES ,ACQUIRED IN AUDIT COMPANY EXPERT M LTD. AND ACE AUDIT LTD.  
PARTICIPANT IN A RESEARCH PROJECT IN UNWE-SOFIA, "ADAPTATION OF CURRICULA TO THE REQUIREMENTS OF THE INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES (ICAEW)" FOR PERIOD 2013-2015

### **TECHNICAL SKILLS AND COMPETENCES**

WORKING WITH COMPUTER, INTERNET, MS OFFICE, ACCOUNTING AND AUDIT SOFTWARE